

AS9100D — Aerospace Clause Coverage & Audit-Readiness Worksheet

A blank working document for aerospace quality managers preparing for audit

Aerospace auditors do not accept “we have a process.” They want the record — the Nadcap certificate, the FOD check, the traceability back to the original manufacturer. This worksheet lists the aerospace-specific AS9100D requirements and gives you space to record what you actually hold against each one, so you find the gaps before the auditor does.

Organization:	_____	Report date:	_____
Prepared by:	_____	Standard:	AS9100D (SAE International)
Scope / site:	_____	Auditor / cert. body:	_____

CLAUSE	REQUIREMENT	EVIDENCE ON FILE	STATUS	NOTES / GAPS
8.1 Operational Planning and Control				
8.1.1	Operational risk management			
8.1.2	Configuration management			
8.1.3	Product safety			
8.1.4	Prevention of counterfeit parts			
8.4 Control of Externally Provided Processes, Products and Services				
8.4	Control of externally provided processes			
8.4.2	Type and extent of control			
8.5 Production and Service Provision				
8.5.1(o)	Foreign object (FOD) prevention			
8.5.1.2	Validation & control of special processes			
8.5.1.3	Production process verification			
8.5.2	Identification & traceability			
8.5.3	Property of customers or external providers			
8.5.4	Preservation			
8.7 Control of Nonconforming Outputs				
8.7	Control of nonconforming outputs			
7.5 Documented Information				
7.5.3	Control of documented information			

How to use this worksheet. Work down the clause list and record what evidence your organization actually holds for each requirement — the records, not the intention. Mark status as *Implemented* where records exist, or *No Records* where they do not. The gaps you find are your audit-preparation list.

Scope of this worksheet. AS9100D incorporates ISO 9001 in full and adds aerospace-specific requirements. This worksheet covers the aerospace-specific clauses — the ones where aerospace audits concentrate. The underlying ISO 9001 requirements should be assessed separately. Verify all clause references against your copy of the published SAE standard before citing them in a formal audit.

Note on conformance. The presence of records is evidence of implementation and does not by itself constitute a determination of conformance, which remains the auditor's judgment.

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